

EMPLOYMENT LAW ASSOCIATE ATTORNEY

Job Title: Associate Attorney
Reports to: Managing Attorney and Practice Group Leaders
FLSA Status: Exempt
Full/Part Time: Full Time

SUMMARY

The Associate will perform highly responsible representation and client advocacy in the Firm's Employment Law Practice Group. The Associate in this position is a self-starter with strong attention to detail and exceptional analytical skills. The ideal candidate is able to work within a fast-paced, demanding environment and possesses the experience to immediately assume mature files, if needed.

JOB RESPONSIBILITIES

- Effectively communicate with clients and the managing attorney(s) to understand the client's concerns and provide sound legal advice guidance to business and governmental entity clients on day-to-day employment law questions
- This role has a large transactional component to it, therefore ideal candidates will have experience drafting handbooks, employment agreements, and providing day to day counseling on employment law issues in addition to defense in litigation and administrative proceedings
- Analyze, evaluate, synthesize, and research case law, statutes, regulations, and documents impacting the firm's clients
- Manage or assist with mediations, settlement conferences, and court proceedings
- Strong written and critical thinking skills that lead to comprehensive and persuasive writings
- Communicate clearly and logically (both orally and in writing) with regulatory agencies, courts, counsel, and clients
- Ability to handle complex problems utilizing initiative, creativity, and sound professional judgment.
- Work both independently and as a contributing team member
- Mentor junior attorneys and support staff

JOB REQUIREMENTS

- Doctor of Jurisprudence (J.D.) from an accredited law school
- Licensed to practice law in the state of Texas
- 3-6 years of experience in management-side employment law
- Working knowledge of local, state, and federal employment laws and regulations
- Westlaw or Lexis Nexis experience

PREFERRED QUALIFICATIONS

- Hearing/trial experience.
- Working knowledge or demonstrated interest in governmental entities.

BENEFITS

Lloyd Gosselink offers a competitive salary and a comprehensive total rewards package including medical, dental, vision insurance coverage; short-term disability; employer-funded long-term disability and long-term care; a 401(K) plan with employer contribution; paid parking in downtown Austin; cell reimbursement, PTO, holiday and incentive pay; paid parental leave; and an Employee Assistance Program.

Lloyd Gosselink is proud to represent people of Texas, and the firm celebrates diversity and is committed to creating a workplace where our unique life experiences align to enhance service to our clients, while enriching the work-life of our employees. We are an equal opportunity employer.

CONTACT

Learn more at <https://www.lglawfirm.com/>. Please submit your resume and salary requirements to Jeanne Rials at info@lglawfirm.com.